## **Informational Purposes Only**

May 18, 2023

Hello All,

The Site 300 Control Burn is scheduled to begin May 30. This will cause an increase in daily staffing requirements until its completion.

Official Memo 23-043-1120 Site 300 Control Burn was issued on May 1, 2023 which provides details on the event.

OAG 23.003 Overtime Call In, section III.E. stipulates how vacancies will be filled.

E. Special Event overtime will be filled using the "Special Event" (SPEC) sign up list. These events include, but are not limited to, County Fair, Bike Medic Deployments, Site 300 Control Burn and other special events. Once an employee has accepted overtime for a special event, they will not be eligible for any other overtime for the same time period. All hours will not be logged in either overtime SHORT or LONG bucket. Voluntary overtime for special event assignments will begin 8 days out. Due to security clearance obligations, the Site 300 Control Burn unfilled vacancies will be mandated starting at 8 days out.

Be mindful that Overtime Mandatory will be conducted 8 days out, which projects as beginning May 22, 2023. This is one of the few provisions for 8 day out mandatory. Prepare accordingly.

Thank you, Eddie Dutch